

**1. GENERAL INFORMATION**

Company Name:

Date:

Mailing Address:

Contact Name:

Phone:

Email Address:

Website:

Organization Type:

Individual

Partnership

Corporation

LLC

**2. NON-OWNED AUTO INFORMATION**

DO EMPLOYEES OR VOLUNTEERS USE THEIR AUTO FOR COMPANY BUSINESS?

 YES  NO

DO YOU VERIFY THAT INSURANCE IS IN PLACE WITH LIMITS EQUAL TO YOUR LIMITS BEFORE EMPLOYEES OR VOLUNTEERS CAN USE THEIR AUTO?

 YES  NO

NUMBER OF INDIVIDUALS DRIVING PERSONAL AUTOS:

 N/A  VOLUNTEERS  EMPLOYEES**3. HIRED AUTO INFORMATION**

DO YOU HIRE OR RENT VEHICLES FOR YOUR BUSINESS?

 YES  NO

IF YES, WHAT IS THE COST OF HIRE?

IF YES, DESCRIBE VEHICLE TYPES (TRUCKS, CARS, VANS, ETC.), ESTIMATE NUMBER, DURATION, USAGE

ARE ANY VEHICLES PROVIDED OR DONATED FOR YOUR USE AS A PART OF A SPONSORSHIP OR PROMOTIONAL AGREEMENT?

 YES  NO

DO HIRED OR DONATED VEHICLE OWNERS REQUIRE YOU TO PROVIDE PRIMARY LIABILITY?

 YES  NO

DO HIRED OR DONATED VEHICLES TRANSPORT ANY OF THE FOLLOWING? SELECT ALL THAT APPLY.

 PARTICIPANTS  VOLUNTEERS  STAFF  NONE

EXPLAIN AND IDENTIFY THE FREQUENCY AND DISTANCE TRAVELED PER TRIP:

**3. HIRED AUTO INFORMATION (continued)**

DOES THE LEASING COMPANY PROVIDE THE DRIVER(S) OR DO YOU USE YOUR OWN?  
 LEASING COMPANY  SELF-PROVIDED

WHAT IS THE HIGHEST VALUED VEHICLES YOU HAVE LEASED OR INTEND TO LEASE (TYPE/VALUE)

WHAT IS THE MAXIMUM NUMBER OF VEHICLES LEASED AT ONE TIME?

DO YOU HIRE OR RENT VEHICLES FOR MORE THAN 30 DAYS?  
 YES  NO

IF MORE THAN 30 DAYS, VEHICLE SHOULD BE SCHEDULED

**PLEASE SIGN BELOW:**

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DATE

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PRODUCER SIGNATURE

DATE